

## Patrol Directive in Reference to Coronavirus

Upon entering the Sheriff's Office, you will be required to check in at one of the two entrance points (East Annex by Kelly Cantrell's office, and Entrance Door west of the radio tower, by detention briefing). This will only need to be done at the beginning of your shift (or when/if you come to the office for the first time that day). If you are running a fever of 100.0 or higher, you will be sent home and will not be allowed back to work until you get a doctor's note releasing you. Sergeants are responsible for reporting any cases to their Lieutenants immediately (email or text will be fine).

We will handle calls on a case by case basis. We will respond to all felony, in-progress or arrestable offenses. Misdemeanor thefts, harassments, or other similar calls can be handled via phone. Have them email photos, serial numbers, so on...unless they are adamant about us responding, then we will. Traffic enforcement will be limited to suspected DWI, or other potential life threatening offenses. Tag light, equipment violations, headlight out, so on will not be enforced at this time.

Dispatch will be asking everyone who is requesting a call for service certain questions in reference to the COVID-19 Coronavirus, similar to what employees are being asked at the beginning of their shift. If a person has a fever of 100.0 degrees or greater, or answers yes to two or more questions, "CODE RED" will be broadcast over the radio. Example; You are dispatched to a domestic in progress and the suspect/victim has a fever, shortness of breath, so on, then dispatch will advise you of a "CODE RED". If you do not hear this, then they have told dispatch they do not have these symptoms. If you arrest and transport a "CODE RED" suspect, call ahead to the jail and let them know. Anyone we bring in will be scanned in the Sally Port. We will not drop them off and leave before this is done. Get some Lysol and gloves for your vehicle. Disinfect the back of your vehicle after transport. Just spray it and let it go, no need to wipe. We also need to wipe down the computers, phones, door knobs, etc., on our side of the building. Sergeants

will be tasked with ensuring this is done at the beginning of each shift. Each one of you should also do this after each use. CEMS has also offered disinfection stations for cars.

In the event there is a shortage on the jail side, we will be expected to cover as needed. Shifts, days off and times are subject to change. This goes for all of us.

So in a nutshell, we will not be proactive in traffic enforcement. We will handle our calls, just some may be over the phone. Practice good hygiene, disinfect your vehicle, clean the squad room equipment and check in before you enter the building that day. These are just precautions, and hopefully we will be back to normal soon.